

# FUNDS ADJUSTMENT

▶ **MV Update Error Report:**

- ▶ Error Report that the State emails to our Motor Vehicle Department alerting them of any transactions that have been rejected.
- ▶ Motor Vehicle Personnel utilizes this report to correct transactions in RTS.

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▶ **Ticket 277762 Documents:**

- ▶ Motor Vehicle Personnel pulls the paperwork from the transaction referenced in the Error Report. In this specific case, a Funds Adjustment was required.
- ▶ Personnel calls the RTS Help Desk and initiates a ticket for a Funds Adjustment.
- ▶ Personnel emails required documentation to the State Funds Adjustment Desk for processing.

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▶ **Funds Adjustment Tickets Email:**

- ▶ Funds Adjustment Desk processes the Funds Adjustments and emails the Funds Adjustment Reports to the Motor Vehicle Personnel.
- ▶ Motor Vehicle Personnel creates revisions in RTS.
- ▶ Motor Vehicle Personnel creates an out of balance record for the shortage to be shown on the Motor Vehicle Daily Balancing Report.
- ▶ Accounting books Funds Adjustment shortage to Over/Short GL Account.

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▶ **Tarrant County's March 2022 Monthly Funds Adjustment Cognos Report:**

- ▶ Monthly snapshot of all Funds Adjustments that have occurred for Tarrant County.
- ▶ Tarrant County runs this Funds Adjustment Report weekly:
  - ▶ Keeps a copy by Accounting's RTS Workstation to log down adjustments processed when creating daily State Disbursements.
  - ▶ Includes a copy with Motor Vehicle Weekly Balancing to deduct adjustments from Weekly Collections Journal Entry.
- ▶ Tarrant County also runs this Funds Adjustment Report monthly:
  - ▶ Once all funds adjustments have been resolved (recovered from or disbursed to the State), the Monthly Funds Adjustment Report is turned into the Motor Vehicle Accounting Manager to include with the monthly Bank Reconciliation.
  - ▶ At the end of the month, (since funds have been recovered from the State via daily State Disbursements) a final Over/Short Adjustment Journal Entry is created to add the transaction back into our Cash GL Account.
  - ▶ The two Funds Adjustment Journal Entries net to zero, which is appropriate since no money has physically switched hands.

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▶ **Distribution of Account Item Codes (County Collections): State generated fee schedule**

- ▶ Accounting uses regularly to help us determine the breakdown of Funds Adjustment fees (what portion belongs to the County / what portion belongs to the State).
- ▶ Assists Accounting in ensuring the Cognos Daily Funds Remittance Reports balance correctly.
- ▶ Assists Accounting in ensuring the correct fee types are booked to the correct GL account.

RTS TRN 5852  
PRD2 RTS65852

TEXAS DEPARTMENT OF MOTOR VEHICLES  
REGISTRATION AND TITLE SYSTEM  
MOTOR VEHICLE UPDATE ERROR REPORT

TARRANT

TRANSCD: TITLE DOCNO: REASON: LOCATED SPECIAL PLATE VIA SPLCLREGID 501989269 BUT DISAGREES ON: PLATE# HEVYD OR REGPLTCD PLPC001  
03/02/2022

TRANSID: 220 008 44620 111245 OFCISSUANCECD: 3 SUBSTAIID: 8 TRANSEMPID: 55255J6 MFDWNCID: VOID TRANS: ACTL FEE: 74.75  
REGISTRATION DATA  
PLT NO: CLASSCD: 25 PLTCD: PLPC001 EFF DATE: 20220222 EXP MO: 1 PLT AGE: REPLICA MAKE: PLT OWNER: REFUND: EXP YR: PLT BIRTHDATE: REPLICA MODLYR: RECIPIENT NAME: STCKRCD: WS HOOPSREGFLNO: DFRREGID: RENEWAL ADDR: @EMAIL: CITY: BATCHNO: 0084462001 DOCTYPECD: 1 PREVIOUS OWNR: SAI MOMENTUM ARM LLC CTY: HURST ST: TX STOP REFER: OWNRSHEVIDCD: 3 OTHERSTATECNTRY: DISSOCIATE CD: V21 PLT ID: AAMVAMSGID: TITLE DATA  
PROCSCD: APPL DATE: ISS DATE: OLDDOCNO: SALES DATE: 20220126 TRLTTYPE: REJJC DATE: REJJC OFC: AUDITTRID: SALES TAX: SIGN DATE: 20220126 VEH LOC: STAX CAT: SALES/USE TRNSFR PNLTY EXMT: TAXPOTHRSTATE: 3449.94 TRNSFR ENTITY: D

VEHICLE DATA  
YEAR: 2019 CLASS: PASS BDY TYPE: LL LENGTH(FT): TRADE MAKE: SALE PRICE: 55199.00  
MAKE: JAGU MODEL: CLR: BLK CARRYCAP: ODMTR READ: 23019 TRADE VEHYR: SALE DATE: VIN: SADCH2FV1KA365384 EMPTY WT: 4200 ODMTR BRND: A TRADE ALLOW: VEH VALUE: BDYVIN: GROSS WT: 4200 UNIT: VTN SOURCE: EMISSION SALES TAX: TRADEVIN: TONNAGE: TIRE TYPE: P V21 VTN ID: EMISSION TEST: PREV TTL: S10006321480 PREV TTL ISSUE DT: 20190123 PREV TTL TRANSCD: EMERG CODES: DATE: PREV VIN: PREV JURISDICTION: OK NNVITIS HOLD DATE: FUEL TYPE: G DATE:

OWNER DATA AND LIENS  
MULT SURV: SURV NAMES: TYPE: IN COUNT: 1 BNFYNAME: OWNERID: TTLNAME: TAMERA SUTTON ST: 1309 INDIAN LAKE TRL CITY: CORINTH ST: TX Ettl CD: 3 PRNTDATE: WEBDEALER GDN/ID/DATE: / / ZIP: 76210 3117 CNTRY: DLRGDN: P163088 \*-----\* LIEN 1 \*-----\* LIEN 2 \*-----\* LIEN 3 \*-----\*

PERM. ID: 31084136800  
LIEN DATE: 20220126 RLSED:  
HOLDER NAME:  
ADDRESS:  
CITY:  
STATE: ZIP: CO:

MISCELLANEOUS DATA  
JUNKCD: SUBCONID: SUBCONISSUDATE: AUPRCD: OWNSUP PLATE: HEVYD BSNDATE: JKYARD: IMCNO: SUBRRTLDATE: COMPTCNTYNO: 22000844620111245 OWNSUP EXPYR: 2023 STAXEMP: JKDATE: CRUSHED: OTHRGVTLNO: TTLNMF: 22000844620111245 OWNSUP STKR: VERSION: 51  
INSPECTION DATE: 20220302 EXP: 20230331 TYPE: 1YR VERIFICATION CD: E FEE: 7.50 VERIFY INSP:

INDICATORS  
ADDL LIENS RECRD: ADDL TRADEIN... AGENCY LOANED... DIESEL... DOT STANDARDS... DPS SAFTY SUSPEND:  
DPS STOLEN... EXEMPT... FLOOD DAMAGE... FIXED WEIGHT... GOVERNMENT OWNED... HVY VEH USE TAX...  
INSPECTION WAIVED... LIEN NOT RLSED... LIEN2 NOT RLSED... LIEN3 NOT RLSED... MANUFACTURE BUYBK... REGIS HOT CHECK...  
PLTS SEIZED... PRIOR CCO ISSUE... PRMT REQUIRED... RECONDITIONED... RECONSTRUCTED... TITLE HOT CHECK...  
RETURN MAIL INDI: RENNLYRMSMTCH... SPCL PLT PROG... STICKER SEIZED... SURVIVORS RIGHTS... PRISM LEVEL CODE...  
FILE TIER CD... TITLE REVOKED... VIN ERROR... REGIS INVALID... CHILD SUPPORT... SALV STATE CNTRY...  
NO REG - RTV/UTV: PRIVATE LAW VEH: NO REG/TTL GOLF: TRANS REJECTED... 1 TITLE EXAMINATION: UNSAFE (FSCSA)...  
VEH EXPORTED... VEH SALVAGED... PWR MIL OFF-RHWY: OWNR COMM IMPED: DEALER CLOSURE... NEWLY ASSMBLD...  
NOT FOR DLR RESALE:

INVENTORY DATA  
ITEM CODE: WS ITEM YEAR: 2023 ITEM NUMBER: ITEM CODE: ITEM YEAR: ITEM NUMBER:

RUNDATE 03/04/22 PAGE 98  
RUNTIME 01:13:46 REPORT DATE 03/03/22

RTS.ACC.4082  
PRD2 RTS64082

TEXAS DEPARTMENT OF MOTOR VEHICLES  
REGISTRATION AND TITLE SYSTEM  
VTR FUNDS ADJUSTMENT REPORT  
TARRANT

EMPLOYEE ID: D520456 FUNDS REPORT DATE: 03/02/2022 REPORTING DATE: 03/02/2022

TRANSID: 28972144626090440

ACCT CODE	DESCRIPTION	QUANTITY	ITEM PRICE	PLATE MONTHS SOLD	PLATE TERM
TITLE	TITLE APPLICATION FEE	1	\$ 13.00-	0	0
TOTAL:			13.00-		

REASON: 277762 TRANS ID 22000844620111245

...END OF REPORT...

RUNDATE 03/08/22  
RUNTIME 09:04:46

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REPORT DATE 03/07/22

RTS.ACC.4082  
FRD2 RTS64082

TEXAS DEPARTMENT OF MOTOR VEHICLES  
REGISTRATION AND TITLE SYSTEM

VTR FUNDS ADJUSTMENT REPORT  
TARRANT

EMPLOYEE ID: D520456 FUNDS REPORT DATE: 03/05/2022 REPORTING DATE: 03/05/2022

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TRANSID: 28972144626091124

ACCT CODE	DESCRIPTION	QUANTITY	ITEM PRICE	PLATE MONTHS SOLD	PLATE TERM
BUYERTAG	BUYERS TAG	1	\$ 5.00-	0	0
PHWS	P&H WINDSHIELD STICKER	1	50.75-	0	0
INS	REG FEE-DPS	1	1.00-	0	0
CRBF	CNTY ROAD BRIDGE ADD-ON FEE	1	10.00-	0	0
INSPON	INSPECTION FEE-OBNDL	1	8.25-	0	0
PHWIF	P&H WALK IN FEE	1	4.75-	0	0
			TOTAL:		
			79.75-		

REASON: 277762 TRANS ID 2200084462011245

...END OF REPORT...

RUNDATE 03/08/22  
RUNTIME 09:11:31

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REPORT DATE 03/07/22

RTS.ACC.4082  
PRD2 RTS64082

TEXAS DEPARTMENT OF MOTOR VEHICLES  
REGISTRATION AND TITLE SYSTEM  
VTR FUNDS ADJUSTMENT REPORT  
TARRANT

EMPLOYEE ID: D520456 FUNDS REPORT DATE: 03/31/2022 REPORTING DATE: 03/31/2022

TRANSID: 28972144626091218

ACCT CODE	DESCRIPTION	QUANTITY	ITEM PRICE	PLATE MONTHS SOLD	PLATE TERM
TERPTTLF	TERP TITLE FEE	1	\$ 20.00-	0	0
TOTAL:			20.00-		

REASON: 277762 TRANS ID 22000844620111245

...END OF REPORT...

RUNDATE 03/08/22  
RUNTIME 09:12:23

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REPORT DATE 03/07/22

**VTR FUNDS ADJUSTMENT REPORT**  
For: March 2022

Year: 2022 Office: 220 - TARRANT  
Month: March

Office Display: 220 - TARRANT

Employee ID	Employee Name	Reporting Date	Transaction ID	Reason	Transaction Date	Funds Report Date	Account Code	Account Code Description	Quantity	Item Price	Plate Months Sold
		20220108	28972144620131251	277439 TRANS ID 22042344563145254	03/02/2022	20220108	CRBF	CNTY ROAD BRIDGE ADD-ON FEE	1	(10.00)	
		20220108		277439 TRANS ID 22042344563145254	03/02/2022	20220108	INS	REG FEE-DPS	1	(1.00)	
		20220108		277439 TRANS ID 22042344563145254	03/02/2022	20220108	INSPON	INSPECTION FEE-OBNDL	1	(8.25)	
		20220108		277439 TRANS ID 22042344563145254	03/02/2022	20220108	PHWIF	P&H WALK IN FEE	1	(4.75)	
		20220108		277439 TRANS ID 22042344563145254	03/02/2022	20220108	PHWS	P&H WINDSHIELD STICKER	1	(54.00)	
		20220302	28972144626090440	277762 TRANS ID 22000844620111245	03/08/2022	20220302	TITLE	TITLE APPLICATION FEE	1	(13.00)	
		20220305	28972144626091124	277762 TRANS ID 22000844620111245	03/08/2022	20220305	BUYERTAG	BUYERS TAG	1	(5.00)	
		20220305		277762 TRANS ID 22000844620111245	03/08/2022	20220305	CRBF	CNTY ROAD BRIDGE ADD-ON FEE	1	(10.00)	
		20220305		277762 TRANS ID 22000844620111245	03/08/2022	20220305	INS	REG FEE-DPS	1	(1.00)	
		20220305		277762 TRANS ID 22000844620111245	03/08/2022	20220305	INSPON	INSPECTION FEE-OBNDL	1	(8.25)	
		20220305		277762 TRANS ID 22000844620111245	03/08/2022	20220305	PHWIF	P&H WALK IN FEE	1	(4.75)	
		20220305		277762 TRANS ID 22000844620111245	03/08/2022	20220305	PHWS	P&H WINDSHIELD STICKER	1	(50.75)	
		20220315	28972144640151934	278732 TRANS ID 22020544633250118	03/22/2022	20220315	PHDDTCC	P&H DD TITLE CONVY COMP	1	10.00	
		20220315		278732 TRANS ID 22020544633250118	03/22/2022	20220315	PHDDTCF	P&H DD TITLE CONVY FEE	1	(10.00)	
		20220315		278732 TRANS ID 22020544633250118	03/22/2022	20220315	TITLE	TITLE APPLICATION FEE	1	(13.00)	
		20220319	28972144640152242	278732 TRANS ID 22020544633250118	03/22/2022	20220319	BUYERTAG	BUYERS TAG	1	(5.00)	
		20220319		278732 TRANS ID 22020544633250118	03/22/2022	20220319	CRBF	CNTY ROAD BRIDGE ADD-ON FEE	1	(10.00)	
		20220319		278732 TRANS ID 22020544633250118	03/22/2022	20220319	DELPE	DELINQUENT TRANSFER PENALTY	1	(10.00)	
		20220319		278732 TRANS ID 22020544633250118	03/22/2022	20220319	INS	REG FEE-DPS	1	(1.00)	
		20220319		278732 TRANS ID 22020544633250118	03/22/2022	20220319	INSPON	INSPECTION FEE-OBNDL	1	(8.25)	
		20220319		278732 TRANS ID 22020544633250118	03/22/2022	20220319	PHDDF	P&H DD FEE	1	(4.75)	
		20220319		278732 TRANS ID 22020544633250118	03/22/2022	20220319	PHWS	P&H WINDSHIELD STICKER	1	(54.00)	